

**WILTON-LYNDEBOROUGH COOPERATIVE
POLICY COMMITTEE MEETING MINUTES
Tuesday August 15, 2023
Wilton-Lyndeborough Cooperative MS/HS-Admin Conference Room
5:30 p.m.**

I. CALL TO ORDER at 5:42pm

Present: Jonathan Lavoie, Tiffany Cloutier-Cabral, and Brianne Lavallee Dennis Golding online.

II. REVIEW MEETING MINUTES

a.5/25/2023

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to accept the minutes as written. Voting: via roll call vote, three ayes, motion carried.

III. OLD BUSINESS

a. JLDBB - Suicide Prevention and Response: *Discussion was had that Peter provided feedback on Friday that "Policy JLDBB Suicide Prevention and Plan is fine. Our School Counselors are working to have an updated/thorough plan completed by the beginning of the school year. " It was noted that we need clarification because no draft policy was provided, we currently do not have a policy, we are required to have a policy. Ms.Lavallee shared a copy of the sample policy from NHSBA with the committee at the meeting for reference. Kristina to reformat and bring to the next meeting.*

b. EBCA-Emergency Plans: *Discussion was had regarding we still need follow up from Administration regarding their current procedures and what they recommend in regards to all the safety policies. Currently Policy **EBB-School Safety** and **EBBC** is the only REQUIRED policy; we currently do not have this policy but have a number of related policies that are NOT required.*

- i. EB-Safety Program: Discussed above potential withdrawal, add any important info into **EBB** Peter needs to follow up on this, make sure that all emergency plans are ready and up to date, he needs to create policy **EBB** and **EBBC** to reflect what we are doing and provide a list of policies for withdrawal, all committee members in agreement.*

IV. NEW BUSINESS

a.Updated Required Policies List *Discussion was had regarding the list, the list was cross referenced with our policy list and all missing policies were identified; it was noted that some policies appear simple and the committee unanimously decided to go through the list and complete reviews on simple ones, assign the more complex ones for follow up.*

- i. **IMBD:** Review completed of sample policy from NHSBA and another district in Southern NH, discussion was had that the policy just needs to be updated with our SAU name and can be completed tonight.*

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to accept the updated policy as written and send it to the board for review. Voting: via roll call vote, three ayes, motion carried.

- ii. **IKFA** Review completed of sample policy from NHSBA and another district in Southern NH, discussion was had that the policy just needs to be updated with our SAU name and can be completed tonight.*

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to accept the updated policy as written and send it to the board for review. Voting: via roll call vote, three ayes, motion carried.

- iii. **EBB & EBBC** Peter to complete, discussion was had earlier in the meeting regarding the need.
- iv. **JJJ** Review completed of sample policy from NHSBA and another district in Southern NH, discussion was had that the policy just needs to be updated with our SAU name and can be completed tonight.

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to accept the updated policy as written and send it to the board for review. Voting: via roll call vote, three ayes, motion carried.

- v. **JLCJ, JLCJA, JLCK** Brianne to complete
- vi. **EFA** Review completed of sample policy from NHSBA and another district in Southern NH, discussion was had that the policy just needs to be updated with our SAU name and can be completed tonight.

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to accept the updated policy as written and send it to the board for review. Voting: via roll call vote, three ayes, motion carried.

- vii. **EFAA** Jon to complete

b. Proposed Policies

- i. **JLCF-Wellness Policy:** Discussion was had regarding the shared new draft, there are significant changes from the current WLC version adopted in 2010, edited in 2014. Some changes are just format and language however in 2020 there were significant changes made to comply with federal regulations and NH department of ED guidelines. The most recent changes from 2022 are related to SB233 in relation to the use of water bottles. Discussion was had regarding the need for input from the Food Service Director, committee then decided to send to Kristie Laplant Business Office Manager to review with Food Services and then bring a final draft for future meeting. Related policies were then discussed
 - i. **EF** we last updated this in 2010; NHSBA was 2016 discussion was had that this is not a required policy therefore we can either update it or recommend withdrawal

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to recommend withdrawal of EF and send it to the board for review. Voting: via roll call vote, three ayes, motion carried.

- ii. **IMAH** is Required by law, we last updated it in 2014, NHSBA has not made any other changes, currently no changes recommended add committee review date;
 - iii. **JLC** is a required policy, last updated by us in 2010, NHSBA updated it in 2020, we should look into updating this through the District Nurse Brianne offered to review and bring updated draft to future meeting;
 - iv. **JLCI** is not a required policy, we currently do not have this policy it is a Coordinated School Health Program, discussion was had regarding just removing it from the draft policy vs. possibly adopting it. Committee then agreed to not recommend adoption at this time.
- ii. **GBCD- Criminal Record Checks:** Discussion has had that this policy has been updated in 2021, 2022, and now there are new changes. Ms.Lavallee recommended we hold off on this and make sure no new changes are coming in September before revising it. In practice we are in compliance with the current requirements.
 - iii. **BEDH-Public Participation In Board meetings:** Discussion was had regarding our current policy vs. the new NHSBA policy. It was noted that with the most recent update adopted in May

- we are in fact in compliance with the law. The additional language in the NHSBA sample policy is not required but reflects optional specifics for public comment. no changes have Kristina fix the website format*
- iv. **IKFC-Alternative Diploma for Students with Significant Cognitive Disabilities** *Discussion was had regarding this is not a required policy and we currently do not have this policy in our district. Our options would be to adopt it or not, pros and cons of adoption were discussed, content of policy is currently covered within the legal requirements under the ESSA (Every Student Succeeds Act which we are required to follow under law. We will not move forward with a policy at this time.*
 - v. **IHBA-Programs for People with Disabilities** *Discussion was had regarding updates, a revised policy was adopted by the NHSBA in August 2022. ours hasn't been updated since 2010. This new policy has many related policies, AC, and JICD. IHAA, IHBAB, and IHBAM. Tiffany discussed the possibility that IHBA-R was withdrawn in 2016 because IHAA-R was adopted at that time, and that policy had the Procedural Safegaurds title. There is no existing IHBA-R policy there now and IHAA-R was withdrawn in August 2022, because the revised IHAA has that language contained within already. We don't currently have an IHAA, IHBAB, or IHAM. Discussion continued regarding the related policies, we don't have to adopt IHBAA, IHBAB, and IHAM, since they are not required and we should withdraw IHBA-R. These are required policies. Discussion was had that the policy was revised to reflect 2022's SB 394 and HB 1513 which both amend the definition in RSA 186-C:2 of "child with a disability" to include such children until they reach the age of 22, this is not a required policy but if we are going to have it the policy should reflect the age included in the legally definition.*

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to accept the updated policy IHBA after removing the policies IHBAA, IHBAB, and IHAM from the related policies in the title and send it to the board for review. Voting: via roll call vote, three ayes, motion carried.

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to recommend withdrawal of IHBA-R and send it to the board for review. Voting: via roll call vote, three ayes, motion carried.

- vi. **JFAM- Education of Military Children & Military Connected Students** *Discussion was had regarding this was not a required policy, NHSBA has a new sample policy, this is not a required policy and we do not have a large population of students that would be serviced by this so we can wait and golf off on adopting at his time.*
- vii. **GBEBA-Staff Dress Code** *Discussion was had regarding the proposed changes, additional wording added. Discussion was had that we can format this into a final draft and have Administration review it, cross reference the CBA and get back to the committee with feedback from the Union reps.*

V. PUBLIC COMMENT

- VI. **SETTING NEXT MEETING DATE AND AGENDA** *Discussion regarding Policy KFA which had been discussed at our last meeting as well as during the SRO discussion at the board level. Ms.Lavallee had completed some preliminary research and noted that some language could be added in response to the passage of HB1178. Among other things, that statute precludes state or local public agencies, subdivisions, or their employees from enforcing any federal law, regulation, or executive order that is inconsistent with New Hampshire state law pertaining to firearms, ammunition, or knives. New Hampshire does not have a law that specifically prohibits nonstudents from carrying firearms on school property, the policy required revision to the previous prohibition against "weapons" on school grounds. Instead, this policy prohibits the use, as well as the*

*reckless, attempted or threatened use of any object, etc. to injure, intimidate, harass or coerce another person. **KFA-R** has not been changed at all. **JICI** has also been reviewed and appears to contain all the language required by law under the Safe Schools Act, no changes to this policy are recommended at this time. Students are still prohibited from possessing or using firearms on school property by virtue of RSA 193:13. The changes recommended by the NHSBA while more clear they are not required by law so the committee agrees to table it at this time, we can add review date.*

*a. **IJOC-R** was discussed regarding adding it to a future agenda for review, discussion was had regarding it was not a required policy and is currently outdated, discussion was had regarding potential withdrawal.*

*A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to recommend withdrawal of **IJOC-R** and send it to the board for review. Voting: via roll call vote, three ayes, motion carried.*

b. Next meeting September 19th at 5:30pm

VII. ADJOURNMENT

A MOTION was made by Tiffany Cloutier-Cabral and SECONDED by Brianne Lavallee to adjourn. Voting: via roll call vote, three ayes, motion carried; meeting adjourned at 7:20pm